



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Asm. O'Donnell

Classification: Communications Director

Posted: 04/18/2017

Assemblymember Patrick O'Donnell is seeking a Communications Director. Based in the Long Beach District Office, the Communications Director is responsible for interactions with the media, including writing and issuing press releases, media advisories and editorials, and coordinating interview or statement requests by the press. The Communications Director will also handle social media, maintain and update the Assemblymember's website, work with legislative staff to develop media strategies for the Assemblymember's bills, monitor and coordinate responses to constituents who send letters or emails regarding legislation, help develop mailers and flyers for district events, and assist in other constituent work as needed. The ideal candidate has established relationships with Long Beach/LA area press; is a good writer and communicator; understands and knows how to use social media; is creative, proactive in developing new strategies, and a fast learner; understands the legislative process; and works well with others.

Contact: Please send resume and writing samples to sophia.kwong@asm.ca.gov